

(COMMAND LETTERHEAD)

6110  
Ser #  
Date

From: Commander, \_\_\_\_\_  
To: Navy Physical Readiness Program (N171A)

Subj: LETTER OF CORRECTION REQUEST TO PHYSICAL READINESS  
INFORMATION MANAGEMENT SYSTEM (PRIMS) RECORD

Encl: (1) NAVMED 6110/4 (if applicable)  
(1) NAVPERS 6110/10 (if applicable)  
(1) NAVPERS 6110/11 (if applicable)

1. Respectfully request enclosure(s) be taking in consideration  
to correct the PRIMS record for the following member:

- DOD #:
- Name:
- UIC on PFA record:
- UIC requesting correction:  
(if different from above, provide reason)
- PRT Cycle:
- Requested Correction:  
(if data needs to be entered, provide dates of event)
- Reason for correction:

2. POC (CFL) for this request is: (name, phone number, e-mail).

I.M. CO

(CANNOT BE SIGNED BY DIRECTION)